

October 2023



Monday	Tuesday	Wednesday	Thursday	Friday
2 Food is not placed directly on eating surfaces	3 Staff have turn-taking conversations with the children, often asking questions requiring longer answers	4 Protective caps cover outlets when not in use or safety outlets are installed and working properly	5 Free play occurs throughout the day without lapse in access to materials (indoor & outdoor)	6 No food or drink consumed by staff is visible
9 Waiting times with nothing engaging to do never exceed 3 minutes	10 Finger guards are in good repair (if installed)	11 Chairs are not stacked during operating hours	12 Current weeks lesson plan is posted and available for parent and teacher viewing	13 Items displayed throughout the room include current interests (items related to current theme, photos of children, seasonal pictures, etc.)
16 Staff: Child ratio based on youngest age group that makes up more than 20% of group	17 Purple DP handprint decal with ALL digits or other decal is visible on all glass doors	18 Boys restrooms are clean and toilet paper is accessible Boys restrooms are operational and toilet seats are secure	19 A variety and adequate number of age appropriate toys are accessible throughout the day	20 Diapering pad (if used) is not torn and is non-porous Diapering surface smooth, non-porous, free of cracks, has rails or strap
23 Toys are stored on low shelves, easily accessible to children	24 Toys and other items are not stored on diaper changing table	25 Cleaning products/bottles are clearly labeled and out of reach	26 Staff interact positively with children during freeplay Staff help children interact with peers	27 Classroom arrangement allows staff to see all children at a glance at all times
30 Children have identifiable specific, germ-free spaces for storing personal belongings such as coats, hats, scarves, clothes, etc (boxes, bins, tubs, etc)	31 Positive methods of guiding behavior are always used Verbal communication/tone is personalized and pleasant	1	2	3

Please remember as we gear up for October festivities that children should not wear masks or costumes that inhibit their ability to play outside.